

Embassy Document Services, LLC

*Visa and passport
services*

To: U.S. Department of State
Passport Agency
Washington, DC

Passport Authorization Letter

To Whom It May Concern:

I, _____
(Last, First Middle)

AUTHORIZE EMBASSY DOCUMENT SERVICES LLC TO SUBMIT MY PASSPORT APPLICATION TO A U.S. PASSPORT AGENCY AND TO ACCEPT DELIVERY OF THE PASSPORT ON MY BEHALF. I ALSO AUTHORIZE THE U.S. PASSPORT AGENCY TO DISCUSS ANY PROBLEMS WHICH MAY ARISE WITH MY PASSPORT APPLICATION WITH A REPRESENTATIVE OF EMBASSY DOCUMENT SERVICES.

Date: _____
(Month/Day/Year)

Date of birth: _____
(Month/ Day/ Year)

Place of birth: _____
(City, State, Country if not U.S)

My Contact Phone Number: _____

I am requesting that my application for passport be expedited as I will also be required to apply for visas for the following country(s):

A copy of my itinerary or airline tickets is enclosed as confirmation of urgent departure.

Sincerely yours,

Signature