

Russian Business Invitation Request

Please feel free to call for assistance.

email svetlana@embdocserv.com

Personal Information: *all fields are required*

Last name: _____ First name: _____ ☐ Male ☐ Female

Date of birth: Country of birth: _____ City of birth: _____
mm-dd-yyyy

Passport number: Valid from: Valid to: Country of
mm-dd-yyyy mm-dd-yyyy Citizenship: _____

Has your visa application already been sent to EDS? **Yes** ☐ **No** ☐

Trip Information: *all fields are required*

Number of entries: Purpose of travel: _____

Date of Entry into Russia: _____ Date of Exit from Russia: _____ Date of Departure from the USA: _____
mm-dd-yyyy mm-dd-yyyy mm-dd-yyyy

Cities to be visited: _____

Date of your last visit to Russia: _____

Russian Company Data: *all fields are required*

Russian Company Name: _____

Contact Name in Russia: _____

Company Address and Phone Number in Russia:

Traveler Contact Information: *all fields are required*

Company Name: _____ Your title: _____

Address street: _____ suite/bldg/other: _____ (fax) _____

city, state, zip: _____ Phone: (ofc) _____

email: _____ cellphone: _____

Invitation type requested: (select one)

	Processing 1-2 days	Processing 8 days	Processing 15 days
Single entry, valid up to 1 month	<input type="radio"/> Not Available	<input type="radio"/> \$295.00	<input type="radio"/> Not Available
Single entry, valid up to 3 months	<input type="radio"/> Not Available	<input type="radio"/> \$350.00	<input type="radio"/> Not Available
Double entry, valid up to 3 months	<input type="radio"/> Not Available	<input type="radio"/> \$395.00	<input type="radio"/> Not Available
Multiple entry, valid up to 6 months*	<input type="radio"/> Not Available	<input type="radio"/> Not Available	<input type="radio"/> \$450.00
Multiple entry, valid up to 1 year *	<input type="radio"/> Not Available	<input type="radio"/> Not Available	<input type="radio"/> \$650.00
Multiple entry, valid up to 3 year*	<input type="radio"/> \$550.00 ONLY <input type="radio"/> for U.S. Passport Holders		

These fees effective 07/01/2020

***PLEASE NOTE:** there are processing exceptions for certain nationalities and countries of birth.

****** In addition to the invitation, the Russian Consulate may request to see a Russian visa issued in the previous year.
European Union (EU) nationals may be refused a multiple entry visa even if they have an official multiple entry invitation.

Payment Method for Invitation Fees: all fields required *****A 3% charge will be added to the document fees if paying by credit card.**

☐ American Express
 ☐ VISA/MC
 ☐ Diners Club
 ☐ Discover
 ☐ USPS Money Order
 ☐ Check

Name on card: _____ Card Number: _____ Exp. Date: _____
mm/yy

Billing street address: _____ Billing city: _____

Billing State: _____ Billing Zip: _____ Billing Country: _____ CIV code: _____

I hereby authorize Embassy Document Services, LLC to charge the cost of it's professional services, any embassy, U.S. State Department, and return delivery charges to my credit card. I agree to pay this amount to my credit card company.

Signature: _____

Will you be using EDS to apply for your visa? ☐ **Yes** ☐ **No**

IMPORTANT INSTRUCTIONS:

- 1.) Make sure all fields are completed.
 - 2.) Review the screen for accuracy.
 - 3.) Print the completed form by clicking on the print button at the top of the page.
 - 4.) Review the printed form for correctness.
 - 5.) Please return this completed application form with a copy of the information pages of your passport to Embassy Document Services at the address above. The application package may be also be sent by e-mail (PDF file) or FAX. However, you can only print this application form (not save it electronically) unless you have a copy of Adobe Acrobat Professional.
- For questions, please e-mail svetlana@embdocserv.com or call at **(703)-659-0843**.